

Introduction

Welcome to the fourth unit, which looks at developing an understanding of Classroom Organisation and Management.

This module is designed for teachers of pupils at Key Stages 3 and 4. It is one of three modules and focuses on Using **ICT in Science** to find things out, to communicate and exchange ideas and to try things out/make things happen.

The other two modules for Key Stages 3 and 4 focus on **Using ICT in Mathematics** and **Using ICT in English**.

Please check the list below to ensure that you are happy with the following assumptions.

If there is anything about which you feel uneasy please talk it over with your Tutor Mentor. He or she will be able to help you resolve any worries you may have:

- You have completed **Unit 3: Developing a Teaching Repertoire**.
- You have gone through your action plan for that unit and are able to understand and carry out the tasks yourself.
- You have completed **Portfolio Activities 2 and 3** and they have been approved by your Tutor Mentor.
- You have access, either at home or at school, to a computer which is connected to the Internet and on which you can send and receive email and access the World Wide Web.

This unit of work is the second of four self-study units that you will undertake by yourself or with a local group (such as other teachers in your school or in your training group).

There is also an additional free standing unit, **Know and Understand Information**.

